

## Clerk's Report for

Monday 5th April to Friday 21<sup>st</sup> May 2021

(Points numbered according to the minutes of the last meeting.)

4. **Minutes.** Clerk has posted the previous minutes to the website and the noticeboards.

7. **Parking in Temple Guiting**

Clerk carried out further research into signs. In light of the Pantry's purchase of land opposite the shop Clerk supported Chairman in change in number of signs and locations, design of signs, and quotes. These will be reviewed at the next PC meeting.

8. **ANPR addition to VAS**

Clerk researched possible ANPR devices which would integrate with the VAS. The manufacturer of the VAS say that there is currently no ANPR which would integrate without significant programming work.

Data received from an ANPR could, in theory, be matched up manually with the VAS data to identify vehicles informally but would not be acceptable evidence to the police. Similarly the data from the VAS is not acceptable evidence for the police to pursue any offender.

9. **Quarries**

Clerk supported QSMWP in arranging meetings including meeting with representatives of Summerhill and the forthcoming meeting with GCC Highways on June 7<sup>th</sup>.

10. **Litter picking**

Clerk passed information to Cllr Mather for further investigation. Cllr Mather reported that:

- \* #pristineparishes takes the approach that litter should be picked regularly rather than in one large event
- \* the parish should be divided into zones, each with a co-ordinator
- \* zones could be Ford, Temple Guiting, Kineton. Barton could be included in Kineton.
- \* the co-ordinator should fix regular dates for litter picking throughout the year.
- \* litter grabbers and hi-vis vests should be provided for litter pickers
- \* sponsorship donations towards the purchase of equipment could be sought from local commercial enterprises such as pubs and cafes.

TGPC should decide at the meeting scheduled for 26<sup>th</sup> May whether to take this approach and to address the issues above.

11. **Public Rights of Way.**

Clerk passed information to Cllr Mather for follow up. Definitive mapping authority has confirmed that Sheepbarn House lane is not a PROW, neither is the Barton to Tinker's Barn track. Historical data shows that they are both 'class 5 roads', which should be maintained by the local Highways authority. Further action to classify the tracks as foot/bridle paths is being researched.

In addition, the authority has confirmed that the path from the corner of Mill Lane at the end of Sheepbarn House lane to the path along the river Isbourne is also not a PROW. Instructions for having these registered are being researched.

12. **Planning**

Clerk posted councillors' comments on the following applications to the CDC planning portal:

[21/00568/FUL](#) Ford Manor House, Ford, Temple

[21/00946/FUL](#) Colmans Temple Guiting

[21/01375/TCONR](#) Trees at Tanglewood, Wells Head Lane, Temple Guiting

**16. Annual Governance and Review (AGAR)**

Clerk posted AGAR documents to the TGPC website. Earliest Public Rights dates are Monday 14<sup>th</sup> June to Friday 23<sup>rd</sup> July and will be adopted.

**Other**

Clerk included news items with the minutes email.

Clerk contacted Bidwells, the agents for Corpus Christ estate, three times requesting a discussion regarding the future plans for the estate, given that some parcels of land had been sold recently. Bidwells have not returned the clerk's calls.

Clerk contacted BT again regarding Ford phonebox regarding a date for transfer of ownership. No date is currently available.

Clerk contacted CDC planning enforcement several times but calls have not been returned.

**Agenda item 13, 26<sup>th</sup> May 2021 - Finances – Reconciliation**

**Bank Reconciliation**

Period 1 April 2021 to 21 May 2021

Current account 02503759	
Balance at 19 May 2021	£11,933.46
Deposit account 07859616	
Balance at 19 May 2021	£5,265.51
Less outstanding cheques	£0.00
 Reconciled balance	 £17,198.97
 Cashbook summary	
Opening balance 1 April 2021	£14,992.74
Add receipts to date	£5,043.76
Less payments to date	£2,837.61
 Cashbook balance	 £17,198.89

Signed:

Clerk & RFO .....

Councillor .....

Date: 26<sup>th</sup> May 2021